



Town of Pincher Creek  
COMMITTEE OF THE WHOLE MINUTES  
January 5, 2022 – 9:00 PM  
Virtually via Zoom

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ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: M. Barber, W. Elliott, B. Wright, and D. Green
- Absent with Regret: W. Oliver, S. Nodge
- Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Rideout, Director of Community Services; M. Everts, Events, Director of Operations; G. Kollee, Legislative Services Manager; K. Green, Executive Assistant/Payroll & HR Administrator and L. Goss, Administrative Manager.

1. **Call to Order**

Mayor Anderberg called the meeting to order at 9:04 am.

2. **Agenda Approval**

**GREEN:**

That the Committee of the Whole for the Town of Pincher Creek approves the January 5, 2022 agenda as presented.

**CARRIED COTW 2022-001**

3. **Scheduled Delegations**

3.1 **Alberta Health Services – COVID Update – Kristen Dykstra**

Alberta Health Services Representative Kristen Dykstra attended the meeting to provide the committee with a covid update.

4. **Committee Reports**

**BARBER**

December 1

December 1

Library Meeting

Committee of the Whole

 **Initial**

	December 2	George Cuff Orientation
	December 3	Chinook Arch
	December 3	Finance and Budget Meeting
	December 6	Airport Committee
	December 7	Community Early Learning Centre
	December 8	Landfill Association
	December 9	Joint Council
	December 10	Community Futures Alberta SouthWest
	December 13	Golf Course Meeting
	December 13	Regular Council
	December 14	Community Early Learning Centre
	December 15	Landfill Association
	December 16	Community Futures Alberta SouthWest
<b>Green</b>	December 1	Committee of the Whole
	December 2	George Cuff Orientation
	December 3	Finance and Budget Meeting
	December 7	Community Early Learning Centre
	December 8	Pincher Creek Foundation
	December 9	Joint Council
	December 10	Emergency Social Services Transfer Session
	December 13	Regular Council
	December 14	Community Early Learning Centre
<b>Wright</b>	December 1	Committee of the Whole
	December 2	George Cuff Orientation
	December 3	Finance and Budget Meeting
	December 16	EMS
<b><u>Mayors Report</u></b>		
<b>ANDERBERG</b>	December 1	Committee of the Whole
	December 2	George Cuff Orientation
	December 3	Finance and Budget Meeting
	December 7	Community Early Learning Centre
	December 9	EMS/Deputy Chief
	December 9	Joint Council
	December 13	Regular Council
	December 14	Community Early Learning Centre
	December 16	EMS
	December 17	EMS
	December 27	Emergency Community Early Learning

Centre

 **Initial**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek receives the committee reports information as presented.

**CARRIED COTW 2022-002**

**5. Administration**

**5.1 Upcoming Meetings**

**6. Business Arising from the Minutes**

**6.1 Operations Committee Terms of Reference**

**GREEN:**

That Committee of the Whole for the Town of Pincher Creek approves the proposed changes in the Operations Committee Terms of Reference.

**CARRIED COTW 2022-003**

**6.2 Tax Incentive Bylaw – Review**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek direct administration to amend the proposed Tax Incentive Bylaw No 1629-21 and bring back the bylaw at special meeting.

**CARRIED COTW 2022-004**

**7. Policy**

**8. New Business**

**8.1 Transportation Committee Terms of Reference**

**GREEN:**

That Committee of The Whole for the Town of Pincher Creek defer the Terms of Reference for the Community Transportation Committee until the January 24<sup>th</sup>, 2022 Council meeting.

**CARRIED COTW 2022-005**

*Mayor Anderberg called a recess at 10:05 am*

*Councillor Elliott joined the meeting at 10:15 am*

*Mayor Anderberg called the meeting back to order at 10:19 am*

**9. Closed Session**

**ELLIOTT:**

That Committee of the Whole for the Town of Pincher Creek agree to move to a closed session of the Committee on Wednesday January 5, 2022 at 10:19 am in accordance with sections 16, 18, 21 and 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Operations, Administrative Manager, Executive Assistant/Payroll & HR

Administrator, Director of Community Services, Director of Operations and Legislative Services Manager in attendance.

**CARRIED COTW 2022-006**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek agrees to move out of a closed session of the Committee on Wednesday, January 5, 2022 at 10:48 am.

**CARRIED COTW 2022-007**

**9.1 Street Name Consideration**

**BARBER:**

That Committee of the Whole for the Town of Pincher Creek receives the Street Name consideration request for decision report as information.

**CARRIED COTW 2022-008**

**9.2 Housing Potential Roll Number 09401800**

**GREEN:**

That Committee of the Whole for the Town of Pincher Creek direct administration to inquire with Alberta Municipal Affairs Municipal Services Branch whether or not the property Roll number 09401800 is available for a community housing project.

**CARRIED COTW 2022-009**

**9.3 Development Procedures Review (No RFD)**

**ELLIOTT**

That Committee of the Whole for the Town of Pincher Creek direct administration to proceed with setting up a Special Meeting of Council for training and discussion regarding Land Use Bylaw Updates.

**CARRIED COTW 2022-010**

*M. Everts left the meeting at 10:52 am.*

**10. Adjournment**

**ELLIOTT:**

That this session of Committee of the Whole be adjourned at 10:54 am.

**CARRIED COTW 2022-011**

**APPROVED BY RESOLUTION OF  
COUNCIL FOR THE TOWN OF PINCHER CREEK  
THIS 10<sup>th</sup> DAY OF JANUARY 2022**

COTW January 5, 2022



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Mayor, D. Anderberg



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CAO, L. Wilgosh